

New Hire Onboarding



Give new hires an awesome first day, not a stack of paperwork.

Superior Task Management

- ▶ Intuitive self-service tool
- ▶ Customizable for every business
- ▶ Comprehensive audit trail
- ▶ Simple to set-up and manage

● Getting Started ♦

Select a task to access task versions. Tasks with one or more active version(s) will display as Active below. Click 'Add' to create a new task within this category.

[+ Add](#)

	Active Versions	Active Assignments	Incomplete	Pending	Complete
● Welcome	1	9	1	0	8
● Electronic Signature and Consent	1	9	1	0	8
● Address	1	7	1	0	6
● Form W-4, Employee's Withholding	1	6	1	0	5
● State Withholding Form	1	6	1	0	5
● Form I-9, Employment Eligibility Verification	1	5	5	4	0
● Self Identification (EEOC)	1	7	1	0	6
● Emergency Contacts	0	0	0	0	0
● Direct Deposit	0	0	0	0	0

Put Onboarding on Auto-Pilot

Easily complete new hire forms

We made completing new hire forms painless for employees & HR.

Compliance simplified

There's no shortage of policies that employees need to sign off on; our digital file cabinet makes tracking them a walk in the park.

Safety & training modernized

Modernize training, improve worksite safety & reduce workers comp costs.

Paperless benefit elections

Don't stop with new hire forms. Benefit tasks can also be seamlessly managed online.